



ANNUAL GENERAL MEETING MINUTES
WEDNESDAY MAY 18, 2022 AT 7:30pm
VIRTUAL ZOOM MEETING
MAPLE RIDGE, BC

1. Welcome - Jessica Rico
2. Call to Order - Jessica Rico 7:31
3. Approval of agenda - Jessica Rico - Before approving the agenda Jessica would like to call a motion to amend the agenda as necessary for flexibility. Motion to approve by Tracy and seconded Tawnie. A motion to approve the agenda was made, Tawnie approved it and seconded by Tracy the agenda.
4. Reading of the Notice of Meeting - Tracy Boyes to read the Notice of Meeting:

NOTICE OF ANNUAL GENERAL MEETING Wednesday May 18, 2022 at 7:30pm.

To the Parents or Guardians of the Maple Ridge Skating Club Members:

At this time the Board of Directors is accepting nominations to positions on the Board as outlined on the attached nomination ballot. We would sincerely appreciate your attendance to receive year-end reports, consider proposed amendments to MRSC bylaws and hold elections for positions on the MRSC Board of Directors.

Yours Truly,

The Board of Directors Maple Ridge Skating Club

5. Report as to quorum - Tracy Boyes - 3% of total eligible voters ($246 \times 0.03 = 7.38$) or 6 voters (whichever is less), so 6 people are needed for quorum. (mention when quorum has been reached and who are the eligible voters present. Also the non-voting attendees. If too many attendees, then only mention the number we have)

Tracy, Tawnie, Jessica, Mckenna, Andrea, Laura, Kate
Non- voting Kathi and Emily

6. Approval of Minutes from AGM- April 27, 2021 - Jessica Rico - motion to approve Tawnie and second Mckenna minutes which were posted in the AGM's page.

7. Appointment of Accountants and their report - Jessica Rico motions to appoint EPR Chartered Professional Accountants as the reviewer for the fiscal year 2021/2022 and requested a notice to Read be completed. Motion to approve by Tawnie and seconded Tracy.

Kathi Halpin (to present financial review).

Still recovering from Covid but we are making progress.

Recommendations from Kathi: Continue to promote and get skaters registered.

Tawnie approved and Jen seconded on the financial reports.

Kathi left at 7:46 pm

8. Confirmation of Actions taken by the Board of Directors (see attached)- Jessica Rico to present highlights of the Confirmation of Actions Taken by the Board of Directors. Motion to approve by Tracy and seconded Mckenna

*Reports aren't read at the meeting. Each Director (if present) will be asked to provide a quick update and a motion to approve and second the reports will be called.

9. President's Report (see attached) - Jessica Rico - motion to approve by Tawnie and seconded Laura
10. Registrar's Report (see attached) - Jessica Rico -motion to approve by Tawnie and seconded Tracy
11. Director of Skating Report (see attached) - Breeann Derrick - motion to approve by Tawnie and seconded Mckenna
12. Director of Canskate & Junior Academy Report (see attached) - McKenna Kwast - motion to approve by Tracy and seconded Jenn
13. Ice Coordinator Report (see attached) - Andrea Otway - motion to approve by Laura and seconded Mckenna
14. Other Directors and Committee Reports -
 - a. Star 6 - Gold Assessment Coordinator - Laura Denroche - motion to approve by Jenn and seconded Tracy
 - b. Star 1 - 5 Assessment Coordinator - Ariana Tutush - motion to approve by Tawnie and seconded Laura
 - c. Website Manager Report - Jessica Rico - motion to approve by Tracy and seconded Mckenna
15. Constitution/Bylaws - Jessica Rico - any amendments need to be presented at the AGM to be approved. We have nothing at this time.

Election of Board of Directors - Jessica Rico

The Club is currently comprised of the following elected positions:

- President/Treasurer: Jessica Rico
- Vice President: Jen Auton

- Immediate Past President: Tawnie Hayne
- Secretary: Tracy Boyes
- Ice Coordinator: Andrea Otway
- Registrar: Jessica Rico
- Star 6 to Gold Assessment Coordinator: Laura Denroche
- Star 1 to 5 Assessment Coordinator: Ariana Tutush
- Coaches Liaison: Jen Auton

Along with 1 non-elected position:

- Coaches Representative: Breeann Derrick

Nominations will be accepted for the following positions:

- Vice President (1 year term)
- Secretary (1 year term)
- Registrar (1 year term)
- Star 1 to 5 Assessment Coordinator (1 year term)
- Director at Large (1 year term)

Nominations were received as follows:

1. Vice President: Jenn Auton was nominated by Jessica and seconded by Tracy. All voted in Yes. Jenn is appointed Vice President.
2. Secretary: Nobody was nominated or appointed.
3. Registrar: Jessica nominated herself. Seconded by Laura. All voted in favour. Jessica was appointed Registrar.
4. Star 1 - 5 Assessment Coordinator: Ariana Tutush would like to nominate herself to continue in this position. Seconded by Tawnie. All voted in favour. Ariana was appointed Star 1 - 5 Assessment Coordinator.
5. Coaches Liaison: Jenn was nominated by Jessica and seconded by Tracy. All voted in Yes. Jenn is appointed Coaches Liaison.
6. Director at Large: Nobody was nominated or appointed.

Sufficient nominations were received to fill vacancies.

Results of Election		
President/Treasurer:	Jessica Rico	2 year term ending April 24, 2023 or on the day of 2023 AGM
Vice President	Jen Auton	1 year term ending May 17, 2023 or on the day of 2023 AGM
Secretary		1 year term ending May 17, 2023 or on the day of 2023 AGM
Ice Coordinator	Andrea Otway	2 year term ending April 24, 2023 or on the day of 2023 AGM
Registrar	Jessica Rico	1 year term ending May 17, 2023 or on the day of 2023 AGM
Star 6 to Gold Assessment Coordinator	Laura Denroche	2 year term ending April 24, 2023 or on the day of 2023 AGM
Star 1 to 5 Assessment Coordinator	Ariana Tutush	1 year term ending May 17, 2023 or on the day of 2023 AGM
Coaches Liaison	Jen Auton	1 year term ending May 17, 2023 or on the day of 2023 AGM
Elected Positions Carried Forward		
Vice President	Jen Auton	1 year term ending May 17, 2023 or on the day of 2023 AGM
Star 1 to 5 Assessment Coordinator	Ariana Tutush	1 year term ending May 17, 2023 or on the day of 2023 AGM
Non-Elected Position Carried Forward		

Breeann Derrick	Coaches Representative	1 year term ending May 17, 2023 or on the day of 2023 AGM
	Director at large	1 year term ending May 17, 2023 or on the day of 2023 AGM
	Director at Large	1 year term ending May 17, 2023 or on the day of 2023 AGM

Approved by Laura and Tawnie Seconded

16. New Business - Jessica Rico -

- As per the results of the Election, the Vice President position will be carried forward by Jen Auton and since Tawnie Hayne will no longer be the Immediate Past President, Jen Auton will be the second signature for our General and Gaming accounts with Westminster Savings Credit Union / Prospera Credit Union. Motion to approve Tracy and second Tawnie
- During BCCR 2022 AGM there were a couple of very important things mentioned:
 - a. The Section's BoD approved the suspension of Event Proof of Vaccination. However, if the facilities still require it, we must adhere to their rules.
 - b. The Section will continue to handle the Star 6 - Gold Assessments. Due to the large numbers, any request has to be made 4-6 weeks in advance.
 - c. The Section suggests for everyone (coaches and boards) to download the Skate Canada Concussion app and also to check out <https://www.integritycounts.ca/org/skatesafe> to file any misconduct reports and <https://skatecanada.ca/portfolio-item/safe-sport/> to report injuries.

I'd like to remind everyone that all Board members and Coaches must have the Safe Sport course up to date. Deadline for any new (and actual) board member that arises from this meeting will be August 31st, 2022. The course can be found in the e-learning site through Skate Canada Members Site. If you are part of any other Sport Organization and already took the course with them, please let me know.

17. Adjournment - thank everyone for attending, set date for next regular meeting and motion for adjourn meeting. 8:37